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July 12, 2023

Westcliff University
17877 Von Karman Ave, Suite 400
Irvine, CA 92614

Letter of Support for [REDACTED]

To Whom It May Concern:

This letter is written to confirm that [REDACTED] is currently engaged in Curricular Practical Training (CPT) through the Cooperative Education/Internship Agreement and Internship course. Based on our records, [REDACTED] has become a full-time student at Westcliff University as of October 24, 2022. This student is enrolled in the Masters of Business Administration (MBA) program and has an expected graduation date of October 24, 2024. As of the writing of this letter, [REDACTED] is an active student with a GPA of [REDACTED] and an Attendance Percentage of [REDACTED].

At Westcliff University, an F-1 student in the MBA program must take 6 credit hours per semester to be considered a full-time student. F-1 international students are required to maintain a full course load (full-time schedule) to be considered "in status" per SEVP regulations. Within one academic year, a graduate student must complete a minimum of 18 credits, which includes 3 semesters of 6 credits each semester. Therefore, in order to maintain F-1 status, F-1 students must take 6 credits per semester for 3 semesters within one academic year. For the duration of the program, the student has maintained full-time student status and has not taken more than one online class per semester that has counted towards the student's full-time status except as permitted through the March 2020 COVID-19 guidance. Westcliff University's program requirements have been evaluated and approved by both the Student and Exchange Visitor Program (SEVP) as well as the WASC Senior College and University Commission (WASC).

Westcliff University provides an internship course that is a required component of the university's curriculum. This course encourages students to find an internship/employment on or off-campus to gain practical work experience. Since the internship course is a graduation requirement, graduate students may immediately begin Curricular Practical Training (CPT) during their first semester. The internship course requires students to participate in discussions with their classmates to share their work experience and apply what they learned throughout their internship/employment period.



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The student's internship/employment job function and related activities are required to align with our program objectives, such as formulating leadership skills and effective communication to provide students with an educational benefit that aligns with the student's education and practical training. The internship course and course code is designated as INT 501 and contains multiple versions that are identified by letters, i.e. INT 502A/B, INT 508E/F, etc.

In order to engage in CPT, the F-1 student must be a full-time student and the CPT must be an integral part of the student's degree for MBA. The student's current position as a [REDACTED] at [REDACTED] is integral to the student's program because through the proposed practical training the student will develop strategic and tactical approaches to business operations and ventures, which is consistent with the Course Learning Outcomes. The student's previous positions as a [REDACTED] at [REDACTED], and as a [REDACTED] and [REDACTED] [REDACTED] were also integral to the student's program because through the proposed practical training the student will develop strategic and tactical approaches to business operations and ventures, which is consistent with the Course Learning Outcomes.

Thank you in advance for any assistance you could provide. If you have any further questions or need any more information regarding this student's enrollment and attendance at Westcliff University, please don't hesitate to contact us at 949-825-5999 ext. 5279.

Respectfully,

Jewelle Danielle Gomez

Senior International Student Affairs Advisor, DSO