## **ENROLLMENT PROCEDURES**

These are the steps that you need to take to ensure successful enrollment at Harrisburg University.

If you have any questions please email: hms@harrisburgu.edu.

Students New to the United States	Transfer Students	Students Applying for Change of Status
Send application packet to hms@harrisburgu.edu	Send application packet to hms@harrisburgu.edu	Send application packet to hms@harrisburgu.edu
Wait for an acceptance letter	Wait for an acceptance letter	Wait for an acceptance letter
•		<b>*</b>
Pay \$200 tuition deposit	Pay \$1000 tuition deposit	Pay \$1000 tuition deposit
SEVIS form I-20 is created and shipped within 2 weeks	Receive SEVIS Transfer Form from HU PDSO/DSO	Receive 2 original SEVIS form I-20s
Email copy of HU Visa to hms@harrisburgu.edu	Take SEVIS Transfer Form and HU Acceptance Letter to current university and request transfer of SEVIS	Submit I-539 USCIS Change of Status Application
Pay \$1000 tuition deposit	Submit CPT forms if applicable to HU PDSO/DSO	B1/B2, F-2: Wait for decision from USCIS to move forward. H1-B, H4, L2: continue
Register for courses	Register for courses	Register for courses
Pay tuition and fees	Pay tuition and fees	Pay tuition and fees
		•
Attend orientation	Attend orientation	Attend orientation
	•	
Classes start	Classes start	Classes start

<sup>\*</sup>Note: Orientation details will be emailed to students from International Students Services.